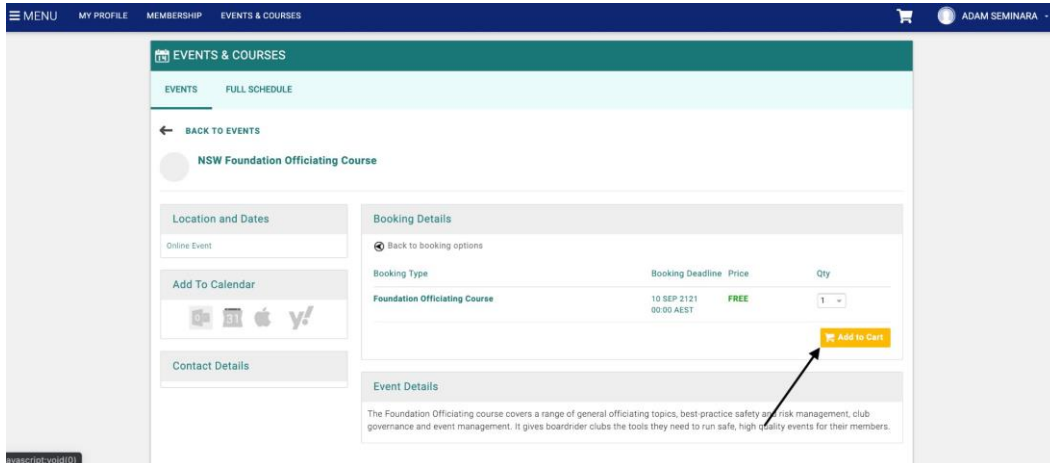
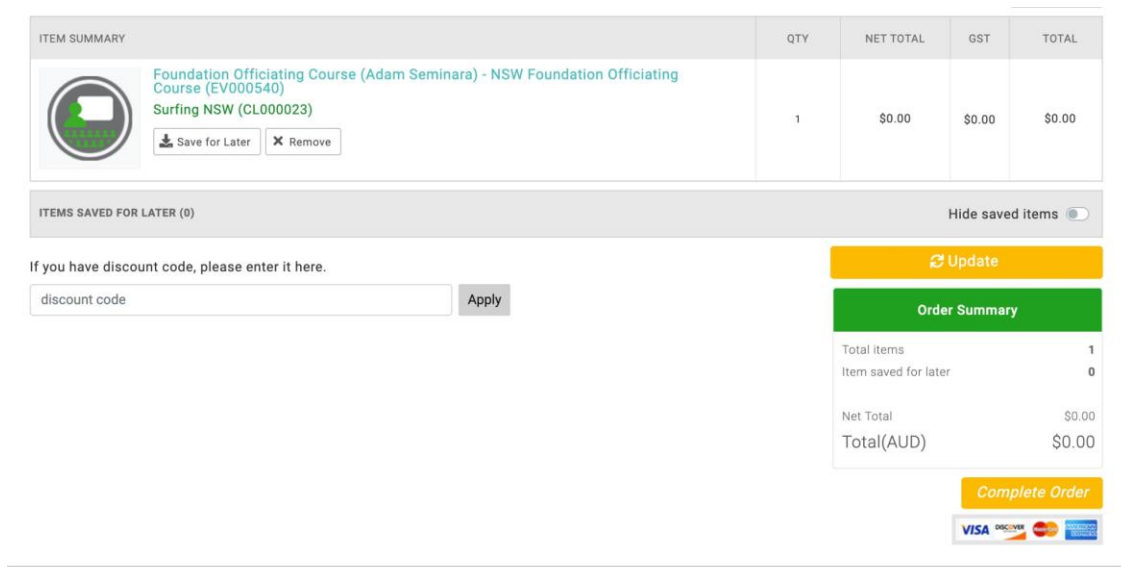


How to Purchase a Foundation Officiating Course (free)

- Login or Create a new Profile (free) on the Go Portal - <https://surfingaustralia.azolve.com/Workbench/Show/5>
- [Click Here to Purchase the Foundation Officiating Course](#)
- Add to cart & Complete Order (*this course is of no cost*)



- Complete the order



- **Next you will receive an email from Your State Branch** containing a [Click Here](#) Link to our Learner Management Software (LMS) called **Vasto**. This is where all our online courses are housed.

see sample email below

Event Booking Confirmation

Hi Adam Seminara

Thanks for enrolling in the Foundation Official Course. Please review the below step by step instructions on how to finalise your accreditation.

Online Learning

[Click Here](#) to start your online learning on Surfing Australia's learning management system. You will need to create an account which you can use for any future courses or accreditation renewal.

Accreditation Requirements

To finalise your accreditation, you will need to upload documentation for each of the below in the 'Credentials' section of your profile in the [Surfing Portal](#). These will be reviewed by your state branch.

- Certificate of completion for the Foundation Official Course
- Current First Aid certificate
- Current CPR certificate
- Current Working With Children Check
- Certificate of completion for the [Play by the Rules – Child Protection](#) course

- **Create a new account on Vasto** (*this is separate from the GO platform*)
- **Open & start the Officiating Course** (*roughly 2hrs*)

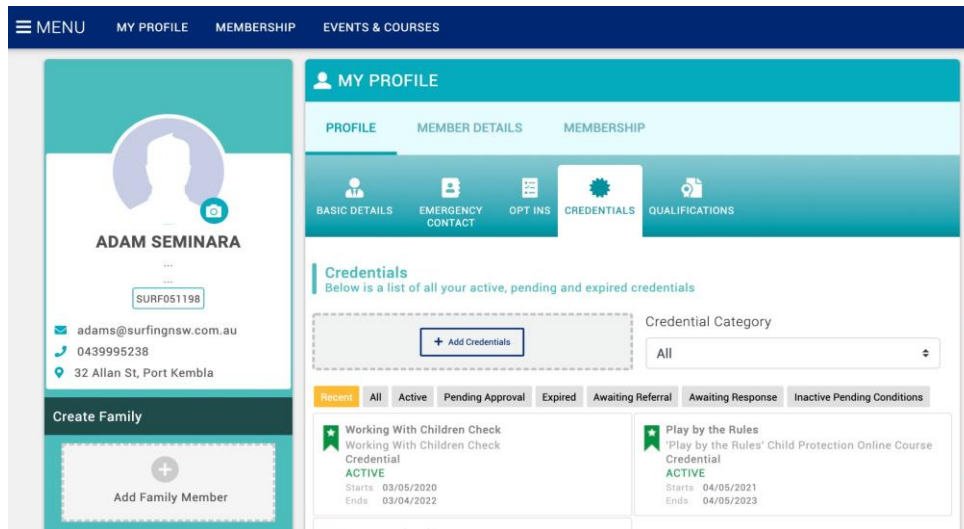
My Enrolments

Click "open course" to view the activities, results and progress of each unit of your course.

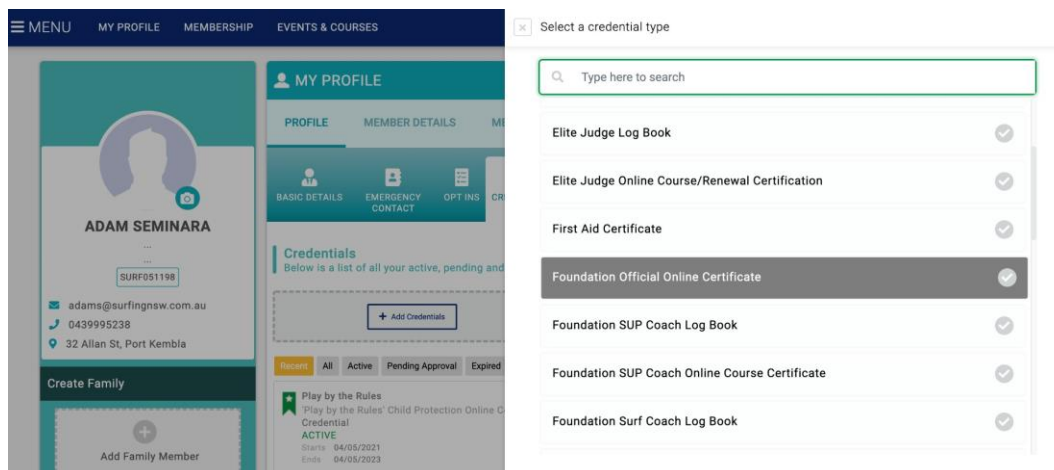
Course
Foundation Officiating
Status: NEW

open course ▶

- **On completion** Surfing Australia will be notified and a certificate will be generated, you will receive an email with a link to download your certificate from the LMS (*Please allow 24hrs for the certificate to be generated*)
- **Download the certificate and upload** it into the credentials section of your go profile.



- **Add credential** and scroll down to the **Foundation Official Online Certificate**.
- **Select date** of completion and upload the certificate.



The following documents are to be uploaded in the credentials section of your Go profile in order for your Officiating Course qualification to be active:

You can complete these requirements in any order you wish.

Certificate of completion for the Foundation Officiating Course - (no expiry) Upload your certificate once you have completed the course on the Learner Management Software.

Current First Aid qualification (HLTAID003) – Expires every 3 years.

Current CPR qualification (HLTAID001) – CPR is included in your First Aid qualification; however CPR expires every 1 year.

Current Working With Children Check – Your volunteer or paid working with children check expires every 3 to 5 years. Every state has different WWCC requirements.

Certificate of completion for the Play by the Rules – Child Protection course – Upload your certificate once you have completed the free online course. [Play by the Rules Course](#)

If you have any questions or running into any issues please email noni@surfingaustralia.com