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SURFING WA BOARD NOMINATION PACK

This Nomination Pack is provided to those individuals that have indicated an interest in submitting a nomination to the Surfing WA Board for the position of Elected Director.

The following information provides an overview of the composition of the Surfing WA Board, and the Election of Elected Directors. This information is included in the SWA Constitution, and the numbering reflects the relevant section of the Constitution. A full copy can be found on the organisation's website. Also included is a nomination form that should be completed and send back by 18 October 2024.

28. COMPOSITION OF THE BOARD

28.1 Composition of the Board

The Board shall comprise:

- a) Elected Directors, who shall be representative of the Members and shall be elected in accordance with clause 29.
- b) The number of Elected Directors elected should be no more than five (5).
- c) Appointed Directors, appointed in accordance with clause 30.
- d) At no time shall the number of Appointed Directors be greater than the number of Elected Directors.

28.2 Portfolios

If the Board considers it appropriate, in order to further the Objects of the Association, it may allocate Board Members to specific portfolios, with specific responsibilities, as determined in the discretion of the Board.

28.3 Election of Chair

The position of Chair shall be appointed by the Board from amongst its number as soon as practicable after each Annual General Meeting.

The appointee will hold the position of Chairperson until the conclusion of the meeting of the Board that immediately follows the next Annual General Meeting following the Chairperson's appointment. A Director may be re-appointed as Chairperson.

28.4 Appointment of State Delegate

The Board shall, from amongst its Members appoint a State Delegate to attend General Meetings of SA for a term of one year, in accordance with the SA Constitution. The person may be reappointed in any subsequent year.



29. ELECTION OF ELECTED DIRECTORS

29.1 Terms of Office of Elected Directors

- a) The Elected Directors shall be elected in accordance with this Constitution, and subject to this Constitution, shall hold office from the conclusion of the Annual General Meeting at which they were elected until the conclusion of the 2nd following Annual General Meeting. Elected Directors may be re-elected.
- b) No Elected Director shall serve more than five (5) consecutive terms in office.

29.2 Qualifications for Elected Directors

- a) Nominees for Elected Director positions on the Board must be members of the Association and meet the qualifications as prescribed from time to time by the Board and set out in this Constitution or in the By-laws.
- b) Elected Directors should have a knowledge of the Association and a commitment to the development of the Association.

29.3 Nominations of Candidates

- a) One half of the number of the Elected Directors shall be elected to the Board each year.
 - b) Should any adjustment to the term of Elected Directors elected under this Constitution be necessary to ensure rotational terms in accordance with this Constitution, this shall be determined by the Board. Elections to subsequent Boards shall then proceed in accordance with the procedures in these Rules with approximately one half of the Elected Directors retiring each year.
 - c) Nominations shall be called for by the CEO at least 42 days prior to the Annual General Meeting. When calling for nominations the CEO shall also provide details of the necessary qualifications and job descriptions for the positions. Qualifications and job descriptions shall be as determined by the Board from time to time.
 - d) Nominations of candidates for election as Elected Directors shall be:
 - i. made in writing, signed by two Members, who are eligible to vote, and accompanied by the written consent of the nominee (which may be endorsed on the form of nomination);
 - ii. delivered to the Association not less than 28 days before the date fixed for the holding of the Annual General Meeting; and
 - iii. the Association shall post a list of the nominations, in alphabetical order, in a conspicuous place in the registered office of the Association, or on the Association website for at least 21 days immediately preceding the Annual General Meeting.
 - e) If insufficient nominations are received to fill all available vacancies on the Board, then the Board must convene a meeting as soon as practicable following the conclusion of the election conducted in accordance with clause 29.4 to appoint suitably qualified members to fill the vacancies.
 - f) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
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g) If the number of nominations exceeds the number of vacancies to be filled, voting papers shall be prepared containing the names of the candidates in alphabetical order, for each vacancy on the Board.

29.4 Voting procedures

a) The election of Elected Directors shall be conducted in accordance with such method of voting that the Board deems appropriate from time to time.

b) All Members entitled to vote at General Meetings are eligible to vote in the election of Elected Directors.

NOTE

All applicants must be current Surfing WA members; All applicants must be available to meet 8 times per year at nominated dates (meetings are generally held in Perth and are conducted between 4pm-6pm).



SURFING WA BOARD NOMINATION FORM

To: The CEO, Surfing WA

Re: Surfing WA Board Nomination

We are pleased to nominate _____ as a representative on the Board of Surfing WA. In submitting this nomination, we confirm we are both members of Surfing WA.

Name

Signature

Name

Signature

I, _____ consent to the above nomination for the position of Elected Representative on the Board of Surfing WA. In accepting this nomination, I confirm that I am a member of Surfing WA.

Name

Signature

